



CLUB MEETING AGENDA

NAME OF THE CLUB

DATE OF THE MEETING

TIME

LOCATION

ATTENDEES

AGENDA ITEM	PRESENTER	NOTES
Attendance		
Call to Order		
Approval of Agenda		
Action Items Update		
Events Update		
Budget Presentation		
New Business		
Next Meeting Date		
Adjournment		

** Please ensure that meeting minutes along with the club reimbursement form and original receipts are emailed to csleadership@conestogac.on.ca with 3 business days **